



BELLINGHAM PLANNING BOARD

10 MECHANIC STREET
BELLINGHAM, MASSACHUSETTS 02019
(508) 657-2892; FAX (508) 966-2317
PlanningBoard@bellinghamma.org

APPLICATION FOR SITE PLAN APPROVAL UNDER THE ZONING BYLAW

Date Submitted: _____

1. Applicant _____

Address _____

Phone _____

Email _____

2. Owner(s) _____

Address _____

Phone _____

Email _____

3. Engineer _____

Address _____

Phone _____

Email _____

4. Plan Title _____

5. Date of Plan _____

6. Location of Premises (Address, Street
Name, or general property description) _____

7. Assessors Map/Lot Numbers _____

8. Norfolk Registry of Deeds Book/Page _____

9. Lot Area (sq. ft & acres) _____

10. Zoning District(s) _____

11. Premises in Overlay District(s)?

- ☐ Water Resource District
☐ Flood Plain
☐ N/A

12. Proposed Use

13. Square Footage of Proposed Building(s)

14. Impervious Surfaces (sf)

15. Amount of Land Disturbance (sf)

16. Number of Parking Spaces/Handicap spaces

17. Accompaniments

- ☐ Fully Executed Form K – Distribution List
- ☐ Certified Abutters List (1 copy, 1 label copy)
- ☐ Filing Fee (See chart attached)
- ☐ Plot plan showing location of existing and proposed buildings, signs, other structures (number of copies per Form K)
- ☐ Recorded (or surveyor endorsed) plan of land (number of copies per Form K)
- ☐ Stormwater Management and O&M Plans
- ☐ Other applicable permits required:

- ☐ Other materials required by Planning Board or Town Planner (see Procedural Rules and Zoning Bylaws)

Please attach a Narrative with the following information:

- (a) proposed use(s);
- (b) building or addition size proposed, broken down by use, if applicable;
- (c) projected number of employees, hours of operation and description of shifts;
- (d) projected parking spaces required (show calculation based on building usage/employees;
- (e) proposed methods of screening the premises and parking from abutting property and the street;
- (f) a calculation of existing and proposed lot coverage;
- (g) projected Town water and sewer demand, if any;
- (h) a discussion of the status of all other required local, state and federal permits (copies of all permits issued for the project shall be included in the application package);
- (i) a discussion of how the project conforms with the Bellingham Master Plan.

Please review the Bellingham Zoning Bylaws for additional supplemental materials that may be required.

Signature of all Applicants:
(print & sign)

Signature of all Owners:
(print & sign)
