

7/7/2021

Bellingham Cemetery Committee
Meeting Minutes
April 14, 2021
Municipal Center Arcand Meeting Room

Members:

Francis Cartier (FC)	Chairman
Alan Bogan (AB)	Vice-Chairman
James Haughey (JH)	Member at Large

Attendee:

Donald F. DiMartino (DD)	DPW Director (Ex. Sec. to Cem Com)
Barbara Sooklal (BS)	DPW Clerk – Recording Secretary

FC opened the meeting at 1:10 pm

Annual Reorganization

DD accepted nominations for Chairman of the Bellingham Cemetery Committee

JH nominated FC for Chairman.

AB seconded the motion. The motion passes, 3-0

DD turns the meeting over to FC who calls for a nomination for Vice Chair.

JH motioned AB as Vice Chair, commenting on the outstanding work he does at the cemeteries. FC seconded the motion. The motion passes, 3-0.

FC motioned to offer JH the position of Member at Large. AB seconded. Motion passes, 3-0.

Accept Minutes of December 16, 2020 Meeting

FC asked for discussion on the minutes of December 16, 2021. The committee did not hold a discussion.

JH motioned to accept the minutes of December 16, 2020.

AB seconds the motion. The motion passes, 3-0.

Discussion with Union Cemetery Committee

Dave Brown (DB), Union Cemetery Chair, was not able to attend. JH extended an invitation to DB to attend the July 2021 meeting.

Cemetery Benches

The committee discussed the use of a bench as a headstone. One family had made a request for a bench. FC commented that this is common in surrounding cemeteries. FC confirmed with Ackerman's, the monument company, that the bench can be resized to our regulations. FC recalled that a bench (as a monument) was installed in the cemetery prior to committee approval. FC mentioned that the current regulations do not preclude benches as headstones and proposed that the committee define the use of benches; limiting the purchase as professionally made benches from a stone company; excluding the purchase from box stores. FC asked the committee to discuss and vote on the approval of the bench request so that the family can have it installed before the July meeting.

JH mentioned that the existing bench is placed in an *unusable* corner space. AB questioned that the bench would be in place of a headstone; the height and width being within our regulations. FC

Cemetery Commission Agenda

confirmed. FC presented pictures of benches from other cemeteries. FC proposed to discuss at the next meeting changes to the regulations to describe the use of benches. JH proposed to discuss the pending bench once the committee sees the plans. FC countered that he would prefer to allow the family to install the bench by Memorial Day. FC asked the committee to (virtually) approve the bench after receiving the final plans. If the approval is not made, a discussion will be held at the July meeting. JH agreed. AB commented that the foundation should be the full length of the bench so that grass cannot grow underneath making it harder for the Parks department to maintain. The discussion led to whether to table the discussion until July. FC mentioned that the deceased passed in March and the funeral home was upset that the cemetery was closed at that time. The funeral home was also upset that the cemetery did not have staff to assist with the casket. FC commented that our requirements and regulations do not include staffing to assist with funerals. FC motioned to accept the bench if it fits within our prerequisites of size and dimension of the base and has a full foundation. JH seconded. Motion passed, 3-0.

DD read the dimensions from the current regulations; the committee realized that the regulations need to be amended to include specific dimensions of depth. DD suggested to redoing the motion to include a depth of the headstone. FC revised the motion to include the maximum dimensions of the bench to 34" wide by 12" wide at the foundation base, bench maximum depth of the seat to be 18". AB seconded. Motion passed, 3-0.

Committee discussed adding to the next agenda changes to the regulations for the use of benches in terms of lot size, material, and size of bench monument.

Scott Columbariums

Layout Future Road and Columbarium 4 (Schedule an onsite meeting)

FC commented that the committee walked the area and asked DD about obtaining milling from upcoming projects. DD commented that millings are not available because the contractors are keeping it. Fill will be available to regrade but will result in a dusty road. FC mentioned that ground penetrating radar found the area to be clear behind the columbarium. The committee discussed renaming the position of the niches from front-rear to directional terms (East, West). DD suggested setting stakes in the area of the road as a visual aide for an onsite discussion. FC tabled the discussion.

Niche Reserved by Verbal Hold (Policy needed as some have been reserved for years)

FC commented that the reserved niches have been paid. The committee discussed setting a timeframe for holding a niche.

JH motioned reserving a columbarium to require a \$100 deposit and paid in full in 90 days. AB seconded. Motion passed, 3-0.

The committee discussed the complications involving a refundable vs a non-refundable deposit. FC suggested retracting the motion; and motion to require a 30 or 45 day non deposit agreement. The original motion stands. JH commented on the consequences of a disinterment from a niche due to a family dispute and the obligation of the committee to pay for a new columbarium panel and the engraving of the other 3 sections. The committee discussed the cost and agreed to discuss changes to the regulations.

Cemetery Commission Agenda

Trees in conflict with Flagpole - Damaging Flags (Parks Foreman)

The Committee discussed the trees behind the columbarium damaging the flags. The trees have grown too big causing the flags to get caught and rip. The trees are at a size that makes transplanting difficult. The flags are now installed and potentially will need to be replaced. FC tabled the discussion to remove the trees or relocate the flag poles until the next meeting and an onsite meeting.

New Regulations (approved 12/16/2020)

This discussion on updated of bulletin board posting and signage will be tabled until the next meeting.

Cemetery Maintenance

The Committee discussed the raising of flat markers by AB and DPW staff on OT. The discussion and project will be addressed in the Fall. FC suggested that a sign be installed regarding removing holiday decorations by May 1 so that the cemeteries can be maintained in preparation for Memorial Day. AB commented that he will start removing decorations. DD will have the signs made.

Scott Cemetery Civil War Vet (Cooks) Monument Repairs by Jay Rowe

BS commented that Jay Rowe (JR) picked up the marker to assess and determine if and how to repair it. . AB added that his team raised a fallen monument while working on raising markers. FC suggested at the next onsite meeting using a metal detector to find lot corner markers that have sunken into the ground. The Committee discussed the redefining the size of the grave.

Gravesite & Niche Sales, Activities, and Monuments Report

FC read the activity as below:

• Niche Purchases	3 – (Donovan, Benoit, Deslaurais)
• Niche Interment	1 – (Dracott)
• Grave Purchase	2 SC– (O'Reilly)
• Burials (Urn)	
• Burials (Casket)	2 SC – (Sawyer, O'Reilly)
• Monuments	

The Committee discussed moving the Sawyer marker and notifying all monument companies of our requirement to have Committee approval prior to installation. FC to forward a list of monument companies to BS to make contact.

The Committee discussed the timing of notifying the DPW will require for a grave opening. The DPW foreman suggested a five (5) day notice. The regulations state a minimum notice of 16 hours.

JH questioned hydroseeding in the cemeteries. DD commented that hydroseeding is typically used for new lawns. Maintaining lawns involves spending funds on fertilizer and aerating, which leads to more maintenance (mowing).

The Committee agreed to hold the next meeting on July 7, 2021, at 1:00 pm at the Arcand Meeting Room.

AB motioned to adjourn the meeting. JH seconded. The motion passed, 3-0. FC adjourned the meeting.

9.29.2021

Bellingham Cemetery Committee
Meeting Minutes
July 7, 2021
Municipal Center Selectmen Meeting Room

Members:

Francis Cartier (FC)	Chairman
Alan Bogan (AB)	Vice-Chairman
James Haughey (JH)	Member at Large

Attendee:

Donald F. DiMartino (DD)	DPW Director (Ex. Sec. to Cem Com)
Barbara Sooklal (BS)	DPW Clerk – Recording Secretary
Jesse Riedle	Guest

FC Opened the meeting at 1:00 pm in the Wilfred Arcand meeting room.

A Moment of Silence is observed for Roland Arcand. Roland is a dear friend and a Rock of Gibraltar for the Town of Bellingham. He was the Parks and Rec controller and part of the DPW family for generations.

FC asked for a Moment of Silence for the poor folks who lost their lives in Florida and those (throughout) the country; the year, especially the last few months, has been a difficult time for our country.

Accept Minutes of April 14, 2021 Meeting

JH motioned to accept the minutes of the meeting of April 14, 2021 at this time.

AB seconded. Motion passed 3-0.

Discussion and Review of Text Revisions for future Public Hearing Regulation Revisions

DD read the advertisement that was placed in the Milford Daily News for June 24 as well as posted on the Town's website. BS commented that no emails were received. DD read the edits to the regulations based on the committee's previous discussions. The members agree to the changes to deposits for niche purchase.

DD continued reading the edits to the regulations in reference to the monument dimensions. FC clarified (for the listening audience) that the base holds the top section of the stone; the die is the upright portion where the family names and dates are engraved.

DD continued to read the regulations on the grave site lots. FC commented that the dimension listed for a single grave should be the maximum size. For a two grave lot the dimensions should be increased to hold a larger die. The maximum base in most cemeteries' regulation is three feet; ours is two foot ten inches. He suggested that three grave monuments should be bigger so the die can accommodate the additional engraving. On four or more grave sites in a two-row pattern, the dimensions could be the same as a two-grave lot, with engraving on both sides of the die.

The committee discussed the placement and size of monuments for lots of 5 or more graves with concerns of the appearance of monuments of different sizes. FC stated that the committee would have to approve any monument requests and added the Committee should consider allow one larger monument as opposed to two smaller monuments. FC suggested to table the discussion to have the final vote at the September meeting, so he has time to research other cemeteries (regulations). JH motioned to table for further discussion and research Section 10 A through D. AB seconded.

Motioned passed. 3-0

FC closed the public hearing to be reopened at the September meeting.

Discussion with Union Cemetery Committee

DD reported that a representative of the Union Cemetery was not able to attend.

DD distributed copies of the Cemetery Planting Rules signs for the Committee to discuss the size of the sign and the quantity to order. FC suggested ordering a DO NOT ENTER sign for the West end of the entrance at Oak Hill Cemetery. DD suggested also ordering a ONE-WAY sign.

AB motioned to accept a 36" x 48" sign for all cemeteries. Motioned passed. 3-0

Discuss the use of granite grave markers – cost & alternate markers (FC)

FC commented that the use of granite grave markers was initiated when the Committee inherited very poor records for burials and grave ownership and found several occupied graves that didn't have any markers. The cost of the marker is in the interment charges which are low. The purchase price of the marker is almost half of cost of the grave. FC suggested to wait for 6 months after the burial to place a marker allowing families to place markers. He added that some families are not purchasing a marker or monument as the Town is providing a marker.

JH commented that when the Committee took over the cemeteries there were many unmarked graves and would not want to leave (a mess) for the next Committee. He added that he would like to have something to mark the grave. DD commented that the marker is purchased at the time of interment, not at the time of grave purchase. FC added that the cost of interment should be increased to include the cost of the marker, which hasn't been done previously. DD noted his preference is to consider increasing the interment price rather than eliminating the granite marker. FC countered that the money spent on the marker becomes a waste when the family invests in their own monument. He suggested that the temporary markers used to notify families of decoration (violations) be used as temporary markers until the six months have passed. DD shared his concern that it may be difficult to remember after 6 months which may not be enough time for a monument to be made. AB is opposed to six months as it is too long but agrees that we need to have some time frame (before purchasing a marker) adding there are times he is to install the marker and one already is there. The Committee discussed the ease of use of printed material vs ordering granite markers. DD commented that the DPW can print & laminate although it would have a short life span. BS added her concerns on the coordination of replacing a temporary marker with a permanent marker, adding it could be done but consideration of a busy office should be noted. FC suggested that the regulations be edited to add a requirement that the family purchase an identifying marker. DD questioned what the Committee would do if after a certain amount of time the family doesn't place a marker. FC commented that he hasn't come across any cemetery that provides markers. FC stated the Committee doesn't make money; expenses are (set) to make it affordable for families to use our local cemeteries. JH asked about raising the fee for interment to absorb some of the cost of the granite markers. DD added that the interment funds is often large. There is a built-in cushion in the interment pricing so not increasing changing the fee does not hurt us financially. DD suggests he does more information on the funds to discuss at the next meeting.

Cemetery Maintenance

Unacceptable Decorations Management

Cemetery Commission Minutes

DD distributed and read a draft of the notice on decorations. AB suggested adding a date. FC suggested he could print several copies on his office printer. The Committee discussed.

AB noted that he recently removed a plastic bench because an animal that lived underneath it and brought it to the DPW.

Fence repair at North & Oak Hill Cemetery (FC)

DD commented that the DPW has fence work that needs to be completed so this work will be added to that contract. The project should be done by a fence company and wage scales are required regardless of cost. FC clarified that there is not a safety issue.

AB commented that at Scott Cemetery South entrance (near water spigot) is steep and heavy rain washes dirt onto the sidewalk and road. He asked if the (DPW) could pave about 30' into the entrance. DD will look into an erosion control product; a plastic honeycomb which is filled with gravel or loam in measures to prevent the creation of impervious surface.

Scott Cemetery Civil War Vet (Cooks) Monument Repairs by Jay Rowe

BS reported that Jay Rowe picked up the stone and is attempting to remove a black tarlike mastic from the fragile stone. The mastic was likely used in a prior attempt to glue the monument back together. Normal cleansing agents did not work so he is picking tiny pieces off slowly. He will be able to access whether the stone can be repaired once the debris is removed. He requests that the DPW bring the base to his workshop, so he doesn't have to bring his equipment to the cemetery.

Gravesite & Niche Sales, Activities, and Monuments Report

FC read the activity as presented below:

• Niche Purchases	3 – Lewis, Fitzgerald, Fitzgerald
• Niche Interment	
• Grave Purchase	3 - Hunt (OH), Turcotte/Renaud (S), Ladieu (S)- <i>pending</i>
• Burials (Urn)	2 - Briggs (OH), Diehm/Cole (S)
• Burials (Casket)	3 - Hunt (OH), Renaud (S), Ladieu (S)
• Monuments	Bench purchase – Coutu/Allard – in process

The Committee discussed the emergency burial and the need to have the database records show that adjacent grave be kept for the family or not sold.

AB motioned to schedule the next meeting on Thursday, September 30 at 1:00 pm in the Arcand meeting room.

JH seconded. Motion passed. 3-0

JH motioned to adjourn to the Scott cemetery for the second half of the meeting. Motion passed. 3-0.

Scott Columbariums (on Site) Reconvened at approximately 2:30 PM

FC suggested that BS join the onsite discussion in September so to get a better feel for the layout as she is selling the graves.

Cemetery Commission Minutes

The Committee walked through Scott Cemetery and discussed. The new Decoration Regulation signs will be located at each access drive.

The Committee decided that the Sawyer monument does not need to be relocated.

The layout of the future road on the west side of the columbariums will be roughly 10 feet off the edge of the existing concrete slabs in the back. The approximate location of future Columbarium #4 was discussed in order to define the location of the roadway. The new road will connect to existing road network at edge near Ukrainian cemetery stone wall and loop to second to last gravel road near sections 4 & 5. Leaving room for Columbarium #4 to the southeast of Columbarium #1. The rough layout was painted on the ground in orange.

We will plan for roughly 12 feet wide reprocessed asphalt product road which is the material that was placed on the other roads at Scott Cemetery. FC noted it would be ideal if we made the road wider to park cars side by side.

The trees in conflict with Flagpole causing damage to the flags as reported by the late Roland Arcand. The Committee agreed to remove all trees behind the columbariums instead of relocating the flag poles.

The location of Cooks monument base is very clear. Jay Rowe has excavated some of the earth but more to be done. Not sure how big the base is and may be a very big job.

The meeting was adjourned by motion and unanimous vote at approximately 3:15 PM.

Bellingham Cemetery Committee
Meeting Minutes
September 30, 2021
Municipal Center Selectmen Meeting Room

Members:

Francis Cartier (FC)	Chairman
Alan Bogan (AB)	Vice-Chairman
James Haughey (JH) <i>via Facetime</i>	Member at Large

Attendee:

Donald F. DiMartino (DD)	DPW Director (Ex. Sec. to Cem Com)
Barbara Sooklal (BS)	DPW Clerk – Recording Secretary
Jesse Riedle	Guest

FC opened the meeting at 2:10 pm

FC asked for a moment of silence for our world, our country and the families that have difficulty in the last months.

Accept Minutes of July 7, 2021 Meeting

JH motioned to accept the minutes of July 7, 2021. AB seconded.

Motion passed, 3-0

Review of Account Balances

DD read the account balances as of September 30, 2021, as recorded on the attached Bellingham Cemetery Account Status Report.

Revisions to Allowable Monument Regulation (Continued Public Hearing)

- Monument Dimensions and Specifications Clarified
 - Sized for various number of gravesites in family lot
 - Bench monument specifications

FC distributed information sheet on the maximum and minimum sizes of foundations and monuments (see attached) for inclusion in the regulations. The maximum size for Bellingham cemeteries is 6'4" x 1'2" x 3'2". FC suggested that two separate lots be purchased instead of purchasing one lot with more than 6 graves. The committee discussed the cost of foundations agreeing that it would be the responsibility of the monument company to install foundations; the DPW will only mark out the foundation.

AB motioned to accept these new regulations for the foundations of the monuments for height, width & size of the stone. JH seconded. Motion passed 3-0.

Continue Discussion of granite grave markers

The price of the flush markers that are provided free of charge has increased by \$25, now \$175 per each, FC commented that the price of markers is affecting (the committee's) expenses and would like the board to consider the financial issue. FC added that families do not purchase their own monument because they are getting this one for free. FC agreed that many families need this assistance however

Cemetery Commission Agenda

there is a loss in revenue when the marker is displaced by the family or veteran marker. AB is in favor of continuing using the granite markers citing the past weeks experience of markers placed by family that need to be replaced. AB suggested raising the price of grave purchase. FC suggested increasing the purchase of a grave and the grave opening charges both by \$75, thus splitting the cost of the grave markers between the two. JH agreed to keep the markers but not to raise the costs at this time citing that the (committee) has the funds. DD added that as a public cemetery it is intended that costs are low, the accounts are well funded, the markers are needed, and costs should not exceed expenses.

AB motioned to keep the use of granite grave makers with no price increases. JH seconded the motion. The motion passes 3-0.

AB motioned that we keep the charges at \$600 for casket burial and \$400 for urn burial. JH seconded. The motion passed 3-0.

Scott Cemetery Project (New Road and Columbarium 4)

DD displayed the sketch of the road behind the columbariums. Millings will be available from various Town projects and the DPW will try to schedule the project which is too small for a contractor to come in without high costs. The removed topsoil could be used and kept for future projects however a 16' wide road may require fill which can be brought in from the DPW (yard).

FC asked from what account we could use for columbarium 4. DD answered the funds would come from Sales of Cemetery Lots & Niches account and the Cemetery Maintenance Gift fund; additional funds if need would generally be supplied by the Town. DD added that although this project hasn't been quoted for a while he believes (there are sufficient funds.)

AB asked what account the funds came from to pay for the tree project done in November which amounted to approximately \$4,000. DD answered the funds would have come from the Gift account & expense account. FC asked if the invoice for the tree removal project had been paid; DD/BS confirmed.

FC asked if it was too late to present at the November Town meeting. DD answered only columbarium which requires additional Town funding need be presented in either May or next November however the road project does not need to be presented. FC will report on the expenses for the May meeting. DD added if the project can be done without asking for additional funding, the project can be presented at the May Town meeting. If additional funds are requested, it will have to wait until November.

JH asked if the revenue account funds be used to start the project of the Columbarium 4. DD replied that Gift account can be used. JH estimated that cost of the new columbarium would be around \$25,000 and suggested that the project be started with the funds.

The committee discussed the location of columbarium 4. AB suggested using Section 5 (graves) for columbarium 4 and future columbariums. FC countered that the columbariums would block view of the existing columbariums, referencing the National Cemetery use of lower (stepped) walls. The result was useful in not blocking site of the previous columbariums but cost of unused space. DD added that changes to the width of the road could accommodate a spot for the columbarium stating the original width of 16' was considered to allow for double parking during funerals. JH mentioned that there is

Cemetery Commission Agenda

available space for future expansion in the far-left corner near Center St. JH questioned if the 16' road would approach the property line suggesting that it be reduced to a 10' road so that plantings could be placed between the road and the property line. FC added that the road could be designated as one way to traffic for safety and that funerals could use the other avenues for double parking. The Committee decided the width of the road be 10', DD will redraft the road and speak to the DPW Foreman for scheduling.

AB suggested that columbarium 4 be placed after columbarium 3 at an angle and be sized the same as columbarium 1. DD commented the original plans showed that layout before the road was planned. The addition of the road will remove the issue of a back side which has been hard to sell. FC commented that the back side of the columbariums must be sold prior to starting columbarium 4. Setting a price difference of \$100 for each side \$900 for front, \$700 for back would not change the revenue but could influence people to consider the back. The project can be started in 2023

Cemetery Maintenance

Unacceptable Decorations Signs have not been installed and must fall on the Committee to manage. The closing of the cemetery is posted in the regulations and on the chain.

Fence Repair at North & Oak Hill Cemetery – Status

DD commented that the DPW has several fence projects that may require putting out bids for the repairs needed and will include the North & Oak Hill cemetery work. FC questioned if it would be better to keep the cemetery project separate. DD explained that because it is Town work it must be set as a bid and the wage scale must be used. Most fence companies do not pay wage scales. FC explained to the listening audience that the damage to the fence and the area it is found has not cause a safety nor security issue.

Scott Cemetery Civil War Vet (Cooks) Monument Repairs by Jay Rowe - Status Report

BS spoke with Jay Rowe is continually working on removing the black substance from the monument which is tedious and time consuming. It must be removed before an assessment can be made on whether the monument can be repaired. He asked that the Committee members meet him at his workshop so he can show what the job entails. FC and AB agreed to meet with Jay.

Gravesite & Niche Sales, Activities, and Monuments Report

BS read the activity as presented below:

• Niche Purchases	3 – Adam, Seward (Cook), Ferland
• Niche Interment	5 – Roe, Cook, Paulhus, Carroll (2), DeMaria
• Grave Purchase	None
• Burials (Urn)	None
• Burials (Casket)	None
• Monuments	None

AB asked the Committee if a pet can be interred in the niches. The Committee allows the addition of pets cremated remains in the niches. FC stated that the regulations will have to be changed to include the interment of cremated remains of pets and the positioning of the engraving. DD will write up a draft of the regulations.

Cemetery Commission Agenda

AB asked if the trees behind columbariums will be removed mentioning that the flags are being caught up in the branches. DD replied that the removal is part of the road project.

Schedule Next Meeting / Adjourn

The Committee discussed the time and date of the next meeting.

AB motioned to schedule the next meeting on December 21 at 1:00 pm in the Arcand Meeting Room.

JH seconded. The motioned passed 3-0.

JH motioned to adjourn the meeting. AB seconded. Motion passed 3-0.

FC adjourned the meeting at 3:10 pm.

4.19.2022

Bellingham Cemetery Committee
Meeting Minutes
December 21, 2021
Municipal Center Arcand Meeting Room

Members:

Francis Cartier (FC)	Chairman
Alan Bogan (AB)	Vice-Chairman
James Haughey (JH)	Member at Large

Attendee:

Donald F. DiMartino (DD)	DPW Director (Ex. Sec. to Cem Com)
Barbara Sooklal (BS)	DPW Clerk – Recording Secretary (absent)

FC opens the meeting December 21, 2021 at 1:00 pm.

FC asked for a moment of silence for the families that were affected by the tornados that came through the country's Midwest.

Accept Minutes of September 30, 2021 Meeting

JH motioned to accept the minutes as presented of the meeting from September 30, 2022.

AB seconded. Vote passed 3-0.

Scott Cemetery New Road and Columbarium 4

FC stated that there has been no progress regarding the road construction behind the columbariums. DD added that the DPW staff hasn't had the time to work on the project. The crew may be able to work on it during the Winter months if the regular road work falls off. Due to the pandemic, the DPW hasn't been 100% staffed for quite a while. FC asked if millings are available for the project. DD confirmed.

Cemetery Maintenance

Closure of Access Roads

JH asked when the cemeteries will be chained off for the Winter. The approximate date is January 3, 2022 by the DPW crew.

Unacceptable Decorations Signs (Placement Management) DD asked if AB had put up any signs (notifications) regarding the unacceptable decorations. AB answered that he hadn't and asked if the (regulation) signs had been received. FC requested that DD confirm receipt of the signs. The committee decided that starting in the Spring the new signs will be installed and the notifications (unacceptable decoration signs) will commence.

Fence Repair at North & Oak Hill Cemetery

DD commented that there are several projects for fence repair through the town, which will include the North & Oak Hill cemetery fence. The project may have to go out for bid due to the value of the work. FC asked what the financial bid would be if done individually. DD answered \$5000-6000, however it the project requires a wage scale contract which excludes any local business. DD mentioned that the DPW joined SERSG, which is a multi-town conglomerate which may be used if they have fence work. The State bid, COMMBUYS, is also an option although not as easy to use.

Regulation revision regarding pet interment

The Committee discussed the revision to the regulations regarding pet interment. DD suggested instead of revising the regulations, which would not require a public Town meeting as there is cost differential, that a policy at the end of the regulations be written.

Gravesite & Niche Sales, Activities, and Monuments Report

FC read the sales and activities as:

• Niche Purchases	7 – Ferland, Tirimacco, Pauhlus, Hamel, Clement, Coutu (2)
• Niche Interment	4 – Adam, Kirby, Paul, Paulhus
• Grave Purchase	1 - Turcotte
• Burials (Urn)	3 – Kaizzi (2), Spencer
• Burials (Casket)	None
• Monuments	None

JH asked if markers were ordered for these (earth burials). FC confirmed and stated that an agenda item may be added to the April meeting to continue the discussion. AB mentioned that the Adam niche interment asked about pet interment for future purposes. FC added that there are pets interred in the niches and an inscription can be done. AB disagreed with engraving the pets' names on the columbarium. FC and JH commented that it has already been done.

JH asked if the foot markers are being charged off to family. FC replied there is no fee associated with the foot marker however the cost for markers has risen. The Committee discussed the use of temporary markers for six (6) months until it is determined if the family installs a monument. FC commented that the Committee should cover expenses; suggested that the family be informed that if a monument is not installed in the timeframe then an additional cost will be added for the Committee to place a marker.

Schedule Next Meeting / Adjourn

JH motioned to schedule the next meeting for the Cemetery Committee on April 5th at 1:00 pm in the Arcand Meeting Room. AB seconded. The motion passed, 3-0.

FC thanked the Board, Don, Jesse, Chris & Barbara, and everyone who worked to make the Committee successful. Wished everyone a wonderful, safe holiday.

JH motioned to adjourn the meeting. AB seconded. The motion passed, 3-0.